

## Ordinance 2025/26-26

**Section 8-5.4. General Statement of Policy; Guiding Principles; Only Approved Generative Artificial Intelligence Programs Allowed; Annual Review Required; Student, Teacher and Staff Use of Generative AI; Code of Student Conduct and Acceptable Use Policy Applicable; Superintendent to develop regulations. — A.** The School Board is committed to providing students enrolled in Suffolk Public Schools with the most innovative and effective educational experiences to foster high levels of learning and opportunities for self-expression. In order to prepare students for a future that demands adaptability, critical thinking and digital literacy, the School Board recognizes the potential of Generative Artificial Intelligence (AI) and other related technology tools.

As with all technologies, users must be mindful of and adhere to all considerations ensuring responsible and ethical use, especially as it relates to mitigating bias, promoting transparency, and ensuring the benefits of AI are accessible to all students.

While ensuring the responsible use for those interacting with and creating content from Generative AI technologies, the School Board underscores its commitment to fostering a dynamic and engaging learning environment that leverages the advances in AI to enhance student learning outcomes and equip students with the skills and dispositions needed for success in the digital age.

B. The following guiding principles ensures that Generative Artificial Intelligence integration supports Suffolk Public Schools' core values and strategic priorities to improve the instructional and workplace environments for students, teachers, and staff, while safeguarding the rights of its community.

1. Holistic Support: Generative AI should enhance the inclusivity and safety of the educational environment for all students and staff.
2. Equal Opportunity: Generative AI should ensure equal access to educational resources and opportunities for all students and staff.
3. Trust Through Listening: Suffolk Public Schools will foster trust in the use of Generative AI by prioritizing transparency, communication, and stakeholder engagement.
4. Rigorous Teaching and Learning: Suffolk Public Schools will leverage Generative AI to elevate the rigor of its curriculum and teaching effectiveness.
5. Individualized Success: Suffolk Public Schools will recognize and nurture each student's unique strengths through Generative AI supported flexible learning pathways, seamlessly integrating with Suffolk Public Schools current instructional framework.
6. Continuous Improvement: Suffolk Public Schools will commit to a culture of perpetual growth and sustainability in Generative AI use, assessing its impact and adapting over time.

C. Only approved Generative AI programs may be utilized in student instruction or in completing student work.

D. Generative AI programs approved for use by staff or students will be reviewed annually to ensure compliance with policies of the School Board and state and federal student data privacy laws.

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- E. 1. To ensure Generative AI is used in ways that support student learning, students must commit to:
- a. Using tools to enhance their learning and creativity responsibly and ethically.
  - b. Working with peers and educators to explore and learn about Generative AI, fostering teamwork and sharing knowledge.
  - c. Practicing good digital citizenship habits, respecting privacy and online safety, and using Generative AI technologies responsibly for learning and collaboration.
2. To ensure Generative AI is used in ways that support safe learning, teachers will commit to:
- a. Evaluating Generative AI output to ensure that it is accurate and aligned with professional expectations and modeling a human-centered approach for students.
  - b. Transparency about how and why they are using Generative AI to support instruction to educate students, colleagues, and families.
  - c. Protecting the privacy of personally identifiable information about themselves or their students with any Generative AI tool.
  - d. Using only Generative AI tools that are provided by Suffolk Public Schools to ensure that adequate data and privacy protections are in place. This includes, but is not limited to, a Data Privacy Sharing Agreement.
  - e. Being mindful of potential bias in any output generated by Generative AI and ensuring that all students have equal opportunities to learn about Generative AI for learning.
  - f. Acknowledging there is much to learn about Generative AI and modeling a growth mindset for students and colleagues.
3. To ensure Generative AI is used in ways that support operation efficiency, staff will commit to:
- a. Considering ways in which Generative AI can support innovation to solve complex problems.
  - b. Using Generative AI in ways that protect the privacy of staff, students, and families.
  - c. Ensuring the use of Generative AI is free from bias and results in outcomes that serve all students.
  - d. Being transparent about how and why Generative AI is being used.
  - e. Being mindful of the use of Generative AI in ways that protect Division information and uphold applicable laws and policies.
  - f. Using artificial intelligence in ways that further the mission and vision of Suffolk Public Schools.
- F. Students are to adhere to the Code of Student Conduct and Acceptable Use Policy when making use of Generative AI.
- G. The school superintendent develops regulations for the implementation of this policy.

## **Ordinance 2025/26-26**

**Legal Authority** — Executive Order Number 30 (January 18, 2024); Guidelines for AI Integration Throughout Education in the Commonwealth of Virginia